

**Minutes of the Board of Education
Leeds Public School District No. 6
July 7, 2020**

Regular Annual Meeting

6:00 p.m.

Patrons will attend via Zoom

<https://zoom.us/j/172864721?pwd=NjIPY1dQWkxKQkw1enR1MW4xRGR3UT09>

UNOFFICIAL minutes of the Leeds Public School District Board, to be read and approved at the next REGULAR meeting.

Present: DeShawn Tofsrud, Jeff Jacobson, Kim Nelsen, Brandi Anderson, Eric Haagenon, Principals April Duchscher and Robyn Eberle, Supt Robert Thom, and Maria Dunlap, Business Manager

Absent: None

Meeting was called to order at 6:01 p.m.

Jeff Jacobson reported on gym floor. Due to sanding off current finishing, there is an additional cost of \$4,485.00.

April Duchscher reported on graduation. The school will need to use May requirements for social distancing. The requirements may change on July 22 and with Governor's executive order on August 1. As 2019-2020 Board President, DeShawn Tofsrud will represent the Board at Graduation.

Jeff Jacobson moved to approve the consent agenda for June consisting of minutes of June 15, 2020, meeting; list of June bills; and June financial reports. Motion was seconded by Kim Nelsen and approved by DeShawn Tofsrud, Jeff Jacobson, Kim Nelsen, Brandi Anderson and Eric Haagenon.

Brandi Anderson moved to approve the Business Manager's Annual Financial Report for 2019-2020. Motion was seconded by Eric Haagenon and approved by DeShawn Tofsrud, Jeff Jacobson, Kim Nelsen, Brandi Anderson and Eric Haagenon.

The meeting was turned over to the Business Manager for reorganization of the School Board.

Jeff Jacobson and April Duchscher were sworn in as Board members.

Kim Nelsen moved to nominate Jeff Jacobson as Board President. Brandi Anderson moved to nominate Kim Nelsen as President. Brandi Anderson seconded the motion to nominate Jeff Jacobson for President. Eric Haagenon seconded the motion to nominate Kim Nelsen as President. Roll call vote for Jeff Jacobson as Board President: Kim Nelsen yes, April Duchscher yes, Eric Haagenon yes, Brandi Anderson yes, and Jeff Jacobson abstained. Jeff Jacobson was elected as Board President. Motion to nominate Kim Nelsen as Board President was dropped.

The meeting was turned over to President Jeff Jacobson.

Brandi Anderson moved to nominate Kim Nelsen as Vice President. Motion was seconded by April Duchscher. Nominations ceased and motion was approved by Jeff Jacobson, Kim Nelsen, Brandi Anderson, April Duchscher, and Eric Haagenon.

Kim Nelsen moved to approve the July Consent Agenda consisting of: July bills; designation of United Community Bank of ND as bank depository for 2020-2021; designation of Benson County Farmers Press as Official Newspaper for 2020-2021; continuation of flexible benefits for 2020-2021; and 2020-2021 regular meetings to be held on the 3rd Wednesday of the month. Motion was seconded by Eric Haagenon and approved by Jeff Jacobson, Kim Nelsen, Brandi Anderson, April Duchscher, and Eric Haagenon.

Kim Nelsen moved to authorize Superintendent Robert Thom as Administrator for Federal Programs. Motion was seconded by Brandi Anderson and approved by Jeff Jacobson, Kim Nelsen, Brandi Anderson, April Duchscher, and Eric Haagenon.

Business Manager presented the preliminary 2020-2021 expense budget of \$2,246,175.96 and certificate of levy. Kim Nelsen moved to reduce the miscellaneous levy from \$144,470 to \$114,470 and a total levy of \$1,163,537.27. Motion was seconded by Brandi Anderson and approved by Jeff Jacobson, Kim Nelsen, Brandi Anderson, April Duchscher, and Eric Haagenson.

April Duchscher reported on revised Student Handbook. Discussion was held. Brandi Anderson moved to the High School and Elementary Student Handbook with addition of allergy and transportation policies and procedures. Motion was seconded by Eric Haagenson and approved by Jeff Jacobson, Kim Nelsen, Brandi Anderson, April Duchscher, and Eric Haagenson.

Mr. Thom presented the Superintendent’s report: July 22 COVID reopening webinar; ESSER grant was approved to be used for transportation and technology costs; school roof is completed; cook position is still opened.

Rental of district house was discussed. It will be offered to staff then advertised to public.

April Duchscher moved to hire Denise Thoreson as Counselor for 2 days a week. Motion was seconded by Kim Nelsen and approved by Jeff Jacobson, Kim Nelsen, Brandi Anderson, April Duchscher, and Eric Haagenson.

Next regular meeting is scheduled for August 19, 2020, at 6:30 p.m.

Meeting adjourned at 8:06 p.m.

Attest: _____
Business Manager