

**Minutes of the Board of Education**  
**Leeds Public School District No. 6**  
**September 24, 2019**  
Regular Meeting  
7:00 p.m.

*UNOFFICIAL minutes of the Leeds Public School District Board, to be read and approved at the next REGULAR meeting.*

Present: DeShawn Tofsrud, Jeff Jacobson, Kim Nelsen, Brandi Anderson, Eric Haagenson, Supt Michael Silverman, Elem Principal Roger Jensen, and Maria Dunlap, Business Manager

Absent: None

Visitors: Three community and staff members were present.

The Board read letter from Randy Silliman regarding the school's tax levies.

Breanne Larson expressed her concern of school expenses and her opinion on tax levies; staff lunches and teachers' compensation.

Mr. Silverman gave an update on bus engine repairs and used bus purchase costs. He also reported on a possible grant to purchase a new bus in the future. Discussion was held on replacing the engine on 2008 bus or purchasing a used bus. Jeff Jacobson moved to purchase a new engine with new parts and a 2-year warranty for the 2008 IC Bus. Motion was seconded by Brandi Anderson and approved by DeShawn Tofsrud, Kim Nelsen, Eric Haagenson, Brandi Anderson and Jeff Jacobson.

Mr. Silverman reported that the roof project was approved by DPI.

Kim Nelsen moved to approve the General Guidelines for Reducing Risk of Exposure to Allergens with changes. Motion was seconded by Eric Haagenson and approved by DeShawn Tofsrud, Kim Nelsen, Eric Haagenson, Brandi Anderson and Jeff Jacobson.

Jeff Jacobson moved to adopt the following policies with one deletion to Policy DBAA:

- 1) Bus Scheduling and Routing (IEAC)
- 2) Recruiting & Hiring Teachers (DBAC) and Exhibits E1, E2 and Procedures (AR)
- 3) Recruitment, Hiring, & Background Checks for Ancillary/non-Contracted Personnel and Exhibits E1, E2 and Procedures AR

Motion was seconded by Brandi Anderson and approved by DeShawn Tofsrud, Kim Nelsen, Eric Haagenson, Brandi Anderson and Jeff Jacobson.

Kim Nelsen moved to approve the Consent Agenda consisting of Minutes of previous meetings August 28 and September 6, 2019; bills; and August financial reports. Motion was seconded by Eric Haagenson and approved by DeShawn Tofsrud, Kim Nelsen, Eric Haagenson, Brandi Anderson and Jeff Jacobson.

The Board opened fuel quotes from three vendors. Jeff Jacobson moved to accept Cendak Cooperative's propane bid of \$0.87 per gallon. Motion was seconded by Brandi Anderson and approved by DeShawn Tofsrud, Kim Nelsen, Eric Haagenson, Brandi Anderson and Jeff Jacobson.

Brandi Anderson moved to accept Cendak Cooperative's diesel #1 at \$2.50 plus state tax; diesel #2 at \$2.20 plus state tax; and gasoline at \$0.10 over cost plus state tax. Motion was seconded by Jeff Jacobson and approved by DeShawn Tofsrud, Kim Nelsen, Eric Haagenson, Brandi Anderson and Jeff Jacobson.

Mr. Jensen presented the Elementary Principal's and Guidance Counselor's report: Juniors and Seniors visit to Lake Region State College College and Occupational Fair; Elementary Student Council officers elected; picture day; pumpkin patch visit at Jim Engstrom farm; National Guard visit; Katie Nettle's FAFSA night; Homecoming October 11; ASVAB testing; Mr. Jensen will attend Are You Ready ND workshop; Red Ribbon week; Elementary school store to open soon; Halloween parties and costume parade.

The Board read the first reading of the Students in Foster Care Policy (FDH).

Mr. Silverman presented the Annual Compliance Report.

Mr. Silverman reported on a contract with Pepsi for exclusive sales. Brandi Anderson moved to approve a 5-year contract with Pepsi. Motion was seconded by Eric Haagenson and approved by DeShawn Tofsrud, Kim Nelsen, Eric Haagenson, Brandi Anderson and Jeff Jacobson.

Mr. Silverman presented the Superintendent's report: informal teacher observations; professional development opportunities; no student discipline problems; technology upgrade; MAPS testing; still needed are cook; bus driver; and game workers; Mr. Silverman to attend the NDCEL fall conference.

The Board will hold a special meeting on September 27, 2019, at 7:00 a.m. to review budget and tax levies.

Next regular meeting is scheduled for October 28, 2019, at 7:00 p.m.

Meeting adjourned at 9:20 p.m.

Approved: \_\_\_\_\_  
Board President.

Attest: \_\_\_\_\_  
Business Manager