

**Minutes of the Board of Education
Leeds Public School District No. 6
July 18, 2019**

Board Training with NDSBA

5:00 p.m.

Board Supper

7:00 p.m.

Regular Meeting

7:30 p.m.

UNOFFICIAL minutes of the Leeds Public School District Board, to be read and approved at the next REGULAR meeting.

Present at the Board Training with NDSBA Director Alexis Baxley and NDSBA Attorney Amy DeKok, were DeShawn Tofsrud, Kim Nelsen, Jeff Jacobson, Brandi Anderson, Eric Haagenon, Superintendent Michael Silverman and Business Manager Maria Dunlap. The Board received training on board ethics and roles.

Present at the annual meeting which began at 7:32 pm: Randy Gunderson, Jeff Jacobson, Tyson Follman, DeShawn Tofsrud, Kim Nelsen, Brandi Anderson, Eric Haagenon, Supt Michael Silverman, and Maria Dunlap, Business Manager

Absent: None

Guests: Jana Darling; Richard Lee Meier, AIA

Jeff Jacobson moved to approve the agenda. Motion was seconded by Tyson Follman and approved by DeShawn Tofsrud, Randy Gunderson, Jeff Jacobson, Kim Nelsen and Tyson Follman.

Kim Nelsen moved to approve the consent agenda for June consisting of minutes of June 17, 2019, meeting; list of June bills; and June financial reports. Motion was seconded by Tyson Follman and approved by DeShawn Tofsrud, Randy Gunderson, Jeff Jacobson, Kim Nelsen and Tyson Follman.

Mr. Meier, from YHR Partners Architecture Planning, presented the 4 bids for new roof. The bids were opened at 2:00 p.m. by Mr. Meier in the presence of Superintendent Mr. Silverman and Business Manager Mrs. Dunlap. Mr. Silverman recommended awarding the bid to Pierce Lee Roofing, LLC, for \$433,510.00 to replace the roof with steel roofing over the gymnasium and rubber over the remaining roof. Tyson Follman moved to hire Pierce Lee Roofing for \$433,510.00, to replace the roof with steel over the gym and rubber on remaining roof. Motion was seconded by Jeff Jacobson and approved by DeShawn Tofsrud, Randy Gunderson, Jeff Jacobson, Kim Nelsen and Tyson Follman.

Tyson Follman moved to approve the certificate of indebtedness for \$433,510.00, the architect fees, and disposal fees. Motion was seconded by DeShawn Tofsrud and approved by DeShawn Tofsrud, Randy Gunderson, Jeff Jacobson, Kim Nelsen and Tyson Follman.

Kim Nelsen moved to do FBI background checks on all certified and classified staff hired after August 1, 2019. Motion was seconded by Jeff Jacobson and approved by DeShawn Tofsrud, Randy Gunderson, Jeff Jacobson, Kim Nelsen and Tyson Follman.

Mr. Silverman reported that Mr. Dan Treleven will be riding a bus route during the winter months. Discussion was held on how this would affect basketball coaching.

Tyson Follman moved to approve the Business Manager's Annual Financial Report for 2018-2019. Motion was seconded by Kim Nelsen and approved by DeShawn Tofsrud, Randy Gunderson, Jeff Jacobson, Kim Nelsen and Tyson Follman.

The meeting was turned over to the Business Manager for reorganization of the School Board. Ms. Anderson and Mr. Haagenon presented their oath of office. Kim Nelsen moved to nominate DeShawn Tofsrud as President. Motion was

seconded by Eric Haagenon. Nominations ceased and motion was approved by DeShawn Tofsrud, Jeff Jacobson, Kim Nelsen, Brandi Anderson, and Eric Haagenon.

The meeting was turned over to President DeShawn Tofsrud. Jeff Jacobson moved to nominate Kim Nelsen as Vice President. Motion was seconded by Brandi Anderson. Nominations ceased and motion was approved by DeShawn Tofsrud, Jeff Jacobson, Kim Nelsen, Brandi Anderson, and Eric Haagenon.

Jeff Jacobson moved to approve the July Consent Agenda consisting of: July bills; designation of United Community Bank of ND as bank depository for 2019-2020; designation of Benson County Farmers Press as Official Newspaper for 2019-2020; continuation of flexible benefits for 2019-2020; and 2019-2020 regular meetings to be held on the 3rd Wednesday of the month. Motion was seconded by Kim Nelsen and approved by DeShawn Tofsrud, Jeff Jacobson, Kim Nelsen, Brandi Anderson, and Eric Haagenon.

Kim Nelsen moved to authorize Superintendent Michael Silverman as Administrator for Federal Programs. Motion was seconded by Eric Haagenon and approved by DeShawn Tofsrud, Jeff Jacobson, Kim Nelsen, Brandi Anderson, and Eric Haagenon.

Brandi Anderson moved to waive the second reading of the Concussion Management Policy (FCAF). Motion was seconded by Jeff Jacobson and approved by DeShawn Tofsrud, Jeff Jacobson, Kim Nelsen, Brandi Anderson, and Eric Haagenon.

Jeff Jacobson moved to approve the Concussion Management Policy and designated Athletic Director's role in the policy. Motion was seconded by Brandi Anderson and approved by DeShawn Tofsrud, Jeff Jacobson, Kim Nelsen, Brandi Anderson, and Eric Haagenon.

Discussion was held on Leeds Food Service and costs. Jeff Jacobson moved that the student meals will remain the same as 2018-2019 as follows: Students PK-6 \$3.00; 7-12 \$3.25 for lunch and breakfasts \$1.60 for all students; second meals will increase to \$1.50 for main entrée and \$0.35 for second chocolate milk; adult meals will increase to \$4.00 for lunch and \$2.35 for breakfast. Motion was seconded by Brandi Anderson and approved by DeShawn Tofsrud, Jeff Jacobson, Kim Nelsen, Brandi Anderson, and Eric Haagenon.

Jeff Jacobson moved to approve the 2019-2020 budget of \$2,385,029.80 and the preliminary certificate of levy total of \$1,076,485.00. Motion was seconded by Kim Nelsen and approved by DeShawn Tofsrud, Jeff Jacobson, Kim Nelsen, Brandi Anderson, and Eric Haagenon.

Mr. Silverman presented the Superintendent's report: thank you to Board members for their service to Leeds School; new projects—writing across curriculum; My Access; chromebooks for My Access; Second Step Program; child support team; after school homework help; Marzano evaluation system; school climate and culture; AdvancEd improvement; possible exercise building; fully staffed; professional development-will attend Admin Boot Camp in August and New Board Member Seminar in October; Discovery Education; and District house repairs—new dishwasher and flooring. Kim Nelsen requested quote on replacing floor in living room, hall way, and with/without kitchen.

Next regular meeting is scheduled for August 28, 2019, at 7:00 p.m.

Jeff Jacobson moved to adjourn meeting. Motion was seconded by Kim Nelsen and approved by DeShawn Tofsrud, Jeff Jacobson, Kim Nelsen, Brandi Anderson, and Eric Haagenon.

Meeting adjourned at 10:07 p.m.

Attest: Maria Dunlap
Business Manager