

**Minutes of the Board of Education**  
**Leeds Public School District No. 6**  
**May 13, 2020**  
**Board members and Admin in Math room**  
**Guests attended Zoom meeting**  
Regular Meeting  
6:00 p.m.

Present in the Math Classroom: DeShawn Tofsrud, Jeff Jacobson, Kim Nelsen, Brandi Anderson, Eric Haagenson, Supt Robert Thom, Elem Principal Roger Jensen, HS Principal April Duchscher, and Maria Dunlap, Business Manager

Visitors: 12 Guests via Zoom

The Board opened sealed bid to purchase vacant lots. Only one bid was received from Jeff Jacobson. Brandi Anderson moved to accept Jeff Jacobson's bid at \$175.00 per lot for a total of \$350.00 to purchase LOTS 9 & 10 BLK 1 NORDS 2<sup>nd</sup> in city of Leeds. Motion was seconded by Kim Nelsen and approved by DeShawn Tofsrud, Jeff Jacobson, Kim Nelsen, Brandi Anderson, and Eric Haagenson.

Jeff Jacobson moved to approve the consent agenda consisting of Minutes of the April 8, April 15, and April 20, 2020, meetings; April Financial report; list of bills; and Pledge of Securities. Motion was seconded by Kim Nelsen and approved by DeShawn Tofsrud, Jeff Jacobson, Kim Nelsen, Brandi Anderson, and Eric Haagenson.

Roger Jensen presented the Elementary Principal/Guidance Counselor's report: Elementary teachers have been working hard to connect with students during distant learning; and after June 1 seniors may come to the school to take ACTs and work keys tests.

April Duchscher presented HS Principal report: distant learning 94% student engagement, final assignments due May 15; weekly staff meetings via Microsoft Teams; grades 9-12 pre-registration completed; students voted for a coop school song; last day for meal deliveries May 21; State CTE/Academic Scholarships due June 5; work keys deadline to DPI is July 31; Kearyn Nelsen is the state runner-up for NDHSAA Distinguished Student Award earning a \$1000.00 scholarship; Kearyn has also been selected as an FCCLA State Officer for 2020-2021; Two groups: Madi Dulmage & Libby Dulmage, and Jaylen Anderson, McKenna Tofsrud, and Desidy Schwanke will be competing at the virtual National FCCLA conference; Sports Banquet was held via coaches' videos posted to school websites and school Facebook pages; Senior night will be held at a later date; Seniors spotlighted daily on Facebook; Parade held on May 1<sup>st</sup> had almost 50 entries; Prom tabled for now until graduation date determined; Driver's Ed can be held in classroom and behind the wheel after June 1 following DPI's guidelines; and virtual State-wide graduation is on May 30.

DeShawn Tofsrud reported that she called all seniors' parents to poll for graduation date. Majority wanted it in August. Discussion was held. Brandi Anderson moved to have Graduation on Saturday, August 1, 2020, at 3:00 p.m. following DPI guidelines. Motion was seconded by Jeff Jacobson approved by DeShawn Tofsrud, Jeff Jacobson, Kim Nelsen, Brandi Anderson, and Eric Haagenson.

Kim Nelsen moved to approve the 2020-2021 school calendar with start date of August 18, 2020, and end date of May 21, 2021. Motion was seconded by Jeff Jacobson approved by DeShawn Tofsrud, Jeff Jacobson, Kim Nelsen, Brandi Anderson, and Eric Haagenson.

April Duchscher requested the school day's time change to coincide with Maddock for coop purposes and to have 7 longer periods and shorter 8 period as a "power hour". Students will take 6 classes and maximum 1 study hall. Discussion was held. Jeff Jacobson moved for school day to begin on 8:20 am and end at 3:20 pm, with schedule of class periods to be at the discretion of Administration. Motion was seconded by Eric Haagenson approved by DeShawn Tofsrud, Jeff Jacobson, Kim Nelsen, Brandi Anderson, and Eric Haagenson.

April Duchscher requested Eligibility for extra-curricular participation be changed from 2 Fs to 1 F on a week-to-week quarter basis. Mrs. Duchscher also requested the Careers 10 course be dropped as a Leeds High School Graduation requirement. Discussion was held and will be tabled with approval of the revised student handbook.

Mr. Thom reported that Mr. Matthew Swanon will teach grades 7-12 math; Lauren Follman will student teach the 5<sup>th</sup> grade class under Debbie Dunlap. Mrs. Follman will teach 5<sup>th</sup> grade after completing her student teaching.

Mr. Thom reported on possible Counselor options for 2020-2021.

Mr. Thom gave a shout out to Leeds Principals for their work on distance learning; ESSER funds; roof status to be completed in about 3 weeks; and head cook position.

Brandi Anderson moved to enter executive session pursuant to NDCCC 44-04-19.2 for purpose of negotiating for superintendent position. Motion was seconded by Jeff Jacobson approved by DeShawn Tofsrud, Jeff Jacobson, Kim Nelsen, Brandi Anderson, and Eric Haagenson. Zoom meeting ended and Board entered into executive session at 7:57 p.m.

Brandi Anderson moved to resumed open Zoom meeting at 8:09 pm. Motion was seconded by Kim Nelsen approved by DeShawn Tofsrud, Jeff Jacobson, Kim Nelsen, Brandi Anderson, and Eric Haagenson.

Next regular meeting is scheduled for June 15, 2020, at 6:00 p.m.

Meeting adjourned at 8:15 p.m.

Approved: \_\_\_\_\_  
Board President

Attest: Maria Dunlap  
Business Manager